

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**SCREENING PANEL
NURSING HOME ADMINISTRATORS EXAMINING BOARD
Room 180, 1400 East Washington Avenue, Madison, WI
Contact: David O'Connell (608-261-4490)
Thursday, November 11, 2004
9:00 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**NURSING HOME ADMINISTRATOR EXAMINING BOARD
Room 180, 1400 East Washington Avenue, Madison, WI
Contact: Jerry Lowrie (608) 261-4486
Thursday, November 11, 2004
9:30 A.M.**

1. **CALL TO ORDER**
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (September 16, 2004)
4. Administrative Report
 - a. Jerry Lowrie, Bureau Director, Business and Design
 - i. Board Roster
 - ii. 2005 Meeting Dates
 - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
 - iv. To-Do-List
5. Legislative Update
 - a. HFS 132 & 134 - Update
 - b. Discussions and Action Relating to Revisions to Ch. 456, Stats.
6. Practice Issues
7. Credentialing/Reinstatement/Renewal
8. Education/Examination Issues
9. Continuing Education
 - a. NAB Approved Providers – CE Requirements of Neighboring Jurisdictions – Jerry Lowrie
 - b. Draft Proposal on Accepting College Courses Towards Continuing Education Credits-David Egan

10. NAB
 - a. Proposed Budget for 2005
 - b. NAB Strategic Plan 2004-2006
11. Board Member Activity
12. Miscellaneous Correspondence/Information-New License Format-Blue Licenses
13. New Business
14. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.**
 - a. Monitoring Report or any submitted after mailing of Agenda.
 - i. Vincent Bergstrom 01 NHA 013
 - b. Case Closings and Case Status Report or any submitted after mailing of Agenda.
 - i. 02 NHA 015
 - ii. 03 NHA 005
 - c. Administrative Warnings or any that may be submitted after mailing of Agenda.
 - i. 04 NHA 002
 - d. Proposed Stipulation
 - e. Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary Actions that may be signed after printing of agenda.
 - f. Pending Applications or any submitted after mailing of agenda.
 - g. Examination Questions – Darwin Tichenor
15. **RECONVENE TO OPEN SESSION**
16. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
17. Other Such Items as Authorized by Law

DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.

18. **ADJOURNMENT**

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.